

## **Rhode Island Coalition Against Domestic Violence (RICADV)**

### **JOB DESCRIPTION**

#### **Director of Prevention**

##### Summary

The Director of Prevention leads and supports efforts to build safe, equitable Rhode Island communities where all people can thrive. This position coordinates local and statewide activities for the RICADV's DELTA AHEAD grant program, funded by the Centers for Disease Control and Prevention (CDC). The director co-leads strategies that focus on policy, systems, and environmental change to prevent violence before it happens in the first place. Candidates with interest and experience in the following areas are encouraged to apply: community organizing, health equity, public policy, community or neighborhood development, public health, and violence prevention.

The work of the RICADV's Prevention Team is highly collaborative. The Director of Prevention works closely with the support and leadership of the RICADV's Evaluator and other staff. The Director of Prevention supervises the Community Engagement & Training Manager and the Men's Engagement Coordinator. This is a full-time position based out of the RICADV office in Warwick, RI. The RICADV is currently on a hybrid work schedule, with each staff member working both remotely and in the office each week. The position requires some schedule flexibility for occasional evening or weekend events. Local travel is required for attendance at meetings, trainings, and events.

##### Specific Responsibilities

1. Serve as the Project Director for the CDC DELTA AHEAD grant. Participate in grantee calls and learning communities. Present about the RICADV's prevention work to national audiences.
2. Partner with the Women's Resource Center as the lead community partner on DELTA AHEAD and the backbone agency of the Newport Health Equity Zone.
3. Work with the RICADV's Evaluator to support the evaluation of the DELTA AHEAD grant program and other prevention initiatives.
4. Work with the RICADV's Men's Engagement Coordinator and other staff to implement Ten Men, a statewide strategy to engage men as allies for violence prevention and gender equity.
5. Collaborate with the RICADV Communications Team to promote prevention and develop messaging and materials.
6. Collaborate with the RICADV Policy Team to support prevention-focused policy priorities.
7. Convene the RI State Leadership Team for Intimate Partner Violence Prevention. Maintain strong partnerships with allied organizations, and serve on external coalitions and groups.
8. Oversee the RI Domestic Violence Prevention Fund (DVPF) community grant program. Support grant recipients through one-on-one technical assistance and the DVPF learning community.
9. Prepare written reports for the CDC and other funders. Work with the Director of Finance to manage the prevention budget and ensure compliance with funding requirements.

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10. Provide training and technical assistance on domestic and dating violence prevention. Seek opportunities to advance teen dating violence prevention and promote adolescent health.
11. Work with RICADV staff, the RICADV survivor task force SOAR (Sisters Overcoming Abusive Relationships), member agencies, and other stakeholders to achieve prevention goals and support the mission of the RICADV; other duties as assigned.

#### Qualifications

The ideal candidate is a dynamic, collaborative leader who has experience building organizational partnerships and working with the community to change systems, policies, and/or community conditions. They have experience establishing strong working relationships with diverse people and organizations and supervising full-time staff. They possess excellent communication and facilitation skills and the ability to complete reports and other deliverables on time as required by funders. They have strong planning and organizational skills; public speaking and/or training experience; the ability to work independently and as part of a team; and the ability to adapt to shifting conditions and priorities. A commitment to the RICADV's mission and its values as an aspiring anti-racist organization is essential.

Reports to: Deputy Director

Supervises: Community Engagement & Training Manager  
Men's Engagement Coordinator

Salary range: \$60,000 to \$64,000 (based on experience)

#### RICADV Employee Benefits

- 3 weeks paid vacation to start; 2 weeks paid sick time, accrued monthly
- 3 paid personal days and 12 paid holidays each year
- Health insurance: 90% individual covered; Dental insurance: 100% individual covered
- Vision insurance plan available, and life insurance provided at no cost to the employee
- Simple IRA (retirement plan) with matching employer contribution of up to 3% salary
- Flexible Spending Account and College 529 Savings Plan available
- Paid parental leave after 1 year of employment
- Employee Assistance Program
- Flexible hybrid work schedule
- Professional development opportunities
- Sabbatical leave after 10 years of consecutive full-time employment

**To Apply:** Interested candidates should send a unique cover letter and resume to Leota Stringer, the RICADV's Administrative Assistant, at [leota@ricadv.org](mailto:leota@ricadv.org). Priority will be given to candidates who apply by October 28, 2023. This position will remain open until filled.

**The RICADV is an Equal Opportunity Employer.** We strongly encourage people of color, members of the LGBTQIA+ community, and people with disabilities to apply. If you would like to discuss specific workplace accommodations prior to submitting an application, please email the RICADV's Deputy Director Krista D'Amico at [krista@ricadv.org](mailto:krista@ricadv.org).